

MINUTES OF THE ANNUAL ORGANIZATION MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF ATLANTIC BEACH
AND
PUBLIC HEARINGS TO AMEND THE CODE OF THE VILLAGE OF ATLANTIC BEACH
65 THE PLAZA, ATLANTIC BEACH, NY 11509

July 8, 2024

CALL TO ORDER

At 7:45 PM Mayor Pappas called the meeting to order.

SALUTE TO THE FLAG

ROLL CALL

Present : Mayor George J. Pappas
Trustees Nathan Etrog
Barry M. Frohlinger
Anthony Livreri
Treasurer Herbert A. Klibanoff
Village Clerk Emily Siniscalchi
Village Attorney Dominick Minerva

Absent: Trustee Patricia Beaumont

SWEARING IN OF ELECTED OFFICIALS

The Oath of Office was administered to the newly elected officials by Village Attorney Dominick Minerva:

- Trustee Barry M. Frohlinger
- Trustee Anthony Livreri

SWEARING IN REAPPOINTED ASSOCIATE VILLAGE JUSTICE

Alison J. Lewis – Associate Village Justice -
Reappointed: Motion by: Mayor Pappas
Seconded by: Trustee Frohlinger All ayes

The Oath of Office was administered to Alison J. Lewis by Village Attorney Dominick Minerva

REAPPOINTED

- Village Attorney Dominick Minerva
- Motion by: Trustee Livreri Seconded by: Trustee Etrog – All ayes
- Village Clerk Emily Siniscalchi
- Motion by: Trustee Etrog Seconded by: Trustee Frohlinger – All ayes
- Treasurer Herbert A. Klibanoff
- Motion by: Trustee Livreri Seconded by: Trustee Etrog – All ayes
- Registrar - Emily Siniscalchi and - Deputy Registrar - Donna Stone
- Motion by: Trustee Etrog Seconded by: Trustee Frohlinger - All ayes

REPORTS

I.

- A. Police Activity Report – June 2024
- report given by Police Officer Knight-Honeywell
- B. Atlantic Beach Rescue Report - Nat Etrog –report given and attached
- C. Park & Beach Commission Report – Chairman Nat Etrog
- report given and attached
- D. Chief Lifeguard – Dan Majikas -report given and attached

REPORTS (Continued)

I.

- E. Beach Manager – Mike Sorrentino - report given and attached
- F. The Village Garden - Suzy Schneider
"A Community Garden for the Residents of Atlantic Beach"
report given and attached
- G. AB Cats – Beth Brenner – report given and attached
- H. Beautification Report – Chairperson Dolores Friedel
Sale continues to go on in the village office
- I. Sanitation Report – Commissioner Allan Jacobs - absent

II. PUBLIC WORKS & BUILDING DEPT. REPORT –

Supt. of Public Works – Vincent Amoroso
report attached

III. TREASURER'S REPORT – Herbert A. Klibanoff

As of June 30, 2024 we had a grand total of \$2,452,406.84 in various
accounts; Capital Checking \$252,435.50; BZA Escrow \$43,731.95
General fund \$2,156,239.39

IV. VILLAGE ATTORNEY – Dominick Minerva

Village Attorney Minerva recommends the Board adopt a resolution to authorize the
publishing of a Legal Notice to amend Chapter 74 – Building Construction Standards
with regard to location of HVAC equipment and generators

Motion by: Trustee Etrog

Seconded by: Trustee Frohlinger

All Ayes

At 8:10 PM Trustee Livreri made a motion to open the Public Hearing; seconded by
Trustee Frohlinger – All Ayes

Village Attorney Minerva presented the following:

PUBLIC HEARING TO ADOPT LOCAL LAW TO AMEND
CHAPTER 165 – PROPERTY MAINTENANCE – SPRINKLER SYSTEMS ON VILLAGE PROPERTY

Local Law No: __ of the year 2024

Village of Atlantic Beach, County of Nassau

A Local Law to Amend the Code of the Incorporated Village of Atlantic Beach Chapter
165 entitled "Property Maintenance" to add a subsection 165-2.2 regarding sprinkler
systems.

Be it enacted by the Board of Trustees of the Incorporated Village of Atlantic Beach as
follows:

Section 1. Section 165-2.2 is hereby added with the following language:

§ 165-2.2. Sprinkler systems

Any Sprinkler heads or parts of the system installed or maintained on property of the
Village shall be the responsibility of the property owner. This shall include any damage
caused by construction of roadways, sidewalks, curbs and aprons by the Village.

[Added 7-8-2024 by L.L. No. __-2024]

Section 2. Full Force & Effect.

Except as hereinabove amended, Chapter 165 shall remain in full force and effect.

PUBLIC HEARING TO ADOPT LOCAL LAW TO AMEND
CHAPTER 165 – PROPERTY MAINTENANCE – SPRINKLER SYSTEMS ON VILLAGE PROPERTY
(Continued)

Section 3. Repealer.

All ordinances, local laws or resolutions, or parts of ordinances, local laws or resolutions of the Incorporated Village of Atlantic Beach inconsistent with the provisions of this local law are hereby repealed, provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this local law shall be in addition to other legislation regulating and governing the subject matter covered by this local law.

Section 4. Severability.

If any section, paragraph, subdivision or provision of this local law shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this local law as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

Section 5. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of the State of New York.

Motion to adopt Local Law: Trustee Etrog
All ayes

Seconded by: Trustee Livreri

At 8:15 PM Trustee Livreri made a motion to close public hearing
Seconded by: Trustee Etrog All ayes

At 8:15 PM Trustee Frohlinger made a motion to open the Public Hearing; seconded by Trustee Livreri – All Ayes

PUBLIC HEARING TO ADOPT LOCAL LAW TO
AMEND CHAPTER 250 ZONING – MOTORIZED EQUIPMENT, AREA MAP, HVAC

Village Attorney Minerva presented the following:

Local Law No: __ of the year 2024

Village of Atlantic Beach, County of Nassau

A Local Law to Amend the Code of the Incorporated Village of Atlantic Beach Chapter 250 entitled “Zoning” to add definitions of Motorized Equipment and Lot, Through to section 250-1; amend the requirements for area maps in section 250-93; remove sections 250-25 (A)(7), 250-25 (A)(8) regarding location of HVAC equipment and generators; add section 250-108(P) and section 250-108(Q) regarding location of HVAC equipment and generators; add section 250-74 (N) regarding structures in front and side yards; add section 250-74(O) regarding motorized equipment under the boardwalk, and remove section 250-118 regarding clear site triangles.

Be it enacted by the Board of Trustees of the Incorporated Village of Atlantic Beach as follows:

Section 1. The following definitions are added to section 250-1 entitled “Definitions” in alphabetical order:

PUBLIC HEARING TO ADOPT LOCAL LAW TO
AMEND CHAPTER 250 ZONING – MOTORIZED EQUIPMENT, AREA MAP, HVAC
(Continued)

LOT, THROUGH

A lot extending from one street through to another street. Where a lot extends through from street to street, the applicable front yard and distance from street regulations shall apply on both street frontages, both street right-of-way lines shall constitute front lot lines, and neither street right-of-way line shall constitute a rear lot line. [Added 7-8-2024 by L.L. No. __-2024]

MOTORIZED EQUIPMENT

Equipment or devices powered by internal combustion, hydraulics, pneumatics, electricity or mechanical means. [Added 7-8-2024 by L.L. No. __-2024]

Section 2. Section 250-93 Area Map to be included with certain applications is hereby replaced with the following:

[Amended 3-9-2009; 3-9-2020 by L.L. No. 2-220; 7-8-2024 by L.L. No. __-2024]

Every application to the Board of Trustees for an amendment of the Building Zone Ordinance or of the Building Zone Map or for a site plan approval, and every application to the Board of Zoning Appeals for an appeal, variance or special exception, shall be accompanied by an area map prepared by a professional engineer or surveyor licensed by the State of New York showing by courses and distances the property which is the subject of the application and all of the properties within 200 feet of any line of the property which is the subject of the application and showing, to scale, all structures within the area indicating the use of each, and showing the zoning of all the areas depicted, except in the Marine Recreation District the radius map shall be 500 feet. In addition, applications in the "A Residence District" and "CA Residence District" that have non-residential structures or include a proposed change of use to a residential or non-residential use, the radius map shall also be 500 feet. The number of copies of the area map required for each application shall be at the discretion of either Board, through rules promulgate by either Board from time to time.

Section 3. Subsections 250-25 (A)(7) and 250-25(A)(8) are hereby deleted in their entirety from section 250-25 entitled "Permitted encroachments" and subsection 250-25(A)(9) regarding stairs in the front yard setback is hereby renumbered as subsection 250-25(A)(7).

Section 4. The following subsections are added to section 250-108 entitled "Prohibited and restricted uses":

P. In any use district HVAC equipment shall be prohibited in the front yard setback and within five (5) feet of the side and rear property lines. [Added 7-8-2024 by L.L. No. __-2024]

Q. In any use district Generators (permanent or portable) shall be prohibited in the front yard setback and within five (5) feet of the side and rear property lines and shall be restricted to one side yard or the rear yard. [Added 7-8-2024 by L.L. No. __-2024]

Section 5. The following subsections are added to section 250-74 entitled "Restrictions on uses" of Article VIII entitled "MR Marine Recreation Districts (MR)":

N. No sheds or stand-alone structures shall be permitted in the front yard or side yards of a property without a special exception from the Board of Zoning Appeals. The right to maintain any sheds or stand-alone structures in violation of the provisions hereof as a

PUBLIC HEARING TO ADOPT LOCAL LAW TO
AMEND CHAPTER 250 ZONING – MOTORIZED EQUIPMENT, AREA MAP, HVAC
(Continued)

legal nonconforming use without obtaining a special exception shall terminate by amortization on December 31, 2024. [Added 7-8-2024 by L.L. No. __-2024]

O. The storage of motorized equipment under or south of the boardwalk is prohibited. [Added 7-8-2024 by L.L. No. __-2024]

Section 6. Section 250-118 entitled "Clear-site triangle" is hereby deleted in its entirety.

Section 7. Full Force & Effect.

Except as hereinabove amended, Chapter 250 shall remain in full force and effect.

Section 8. Repealer.

All ordinances, local laws or resolutions, or parts of ordinances, local laws or resolutions of the Incorporated Village of Atlantic Beach inconsistent with the provisions of this local law are hereby repealed, provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this local law shall be in addition to other legislation regulating and governing the subject matter covered by this local law.

Section 9. Severability.

If any section, paragraph, subdivision or provision of this local law shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this local law as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

Section 10. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of the State of New York.

RESERVE DECISION –

At 8:25 PM Trustee Livreri made a motion to close the public hearing and reserve decision to the September 9, 2024 meeting

Seconded by: Trustee Frohlinger All ayes

CERTIFICATION OF ELECTION

Mayor Pappas read the election results;

Motion by: Trustee Frohlinger Seconded by: Trustee Livreri All ayes

Certificate of Election for the Village election held June 18, 2024 showed the following votes cast:

Total votes cast

Mayor George J. Pappas - 278 total votes

Trustee Barry M. Frohlinger - 275 total votes

Trustee Anthony Livreri - 215 total votes

RESOLUTION - RENEW PROCUREMENT POLICY

Procurement Policy renewed - copy attached

Motion by: Trustee Livreri Seconded by Trustee Frohlinger All Ayes

RESOLUTION --DESIGNATE OFFICIAL NEWSPAPER

Nassau Herald is hereby designated the official newspaper of the
Inc. Village of Atlantic Beach

Motion by: Trustee Etrog Seconded by Trustee Frohlinger All Ayes

RESOLUTION - DESIGNATE OFFICIAL DEPOSITORY

JP Morgan Chase is hereby designated as the official depository of the Inc. Village of Atlantic Beach.

Motion by: Trustee Livreri Seconded by Trustee Etrog All Ayes

RESOLUTION - CLERK TO INVEST IDLE FUNDS, ETC.

Clerk is authorized to invest idle funds and borrow funds from any of the following banks as may offer the best interest rates: JP Morgan Chase or any bank insured by FDIC.

Motion by: Trustee Etrog Seconded by Trustee Frohlinger All Ayes

RESOLUTION - PAYMENTS MADE IN ADVANCE OF AUDIT

Village Clerk and Village Treasurer to make payments in advance of audit of claims for utilities, insurances, sanitation, postage, freight and express charges, replenishment of petty cash. All such claims are to be presented at the next Regular meeting for audit.

Motion by: Trustee Frohlinger Seconded by: Trustee Livreri All Ayes

RESOLUTION - TO DESIGNATE 2025 ANNUAL MEETING DATE

July 14, 2025 is hereby designated as the Annual Organizational meeting of the Inc. Village Board of Trustees

Motion by: Trustee Etrog Seconded by Trustee Frohlinger All Ayes

RESOLUTION - TO DESIGNATE REGULAR MEETING DATES

- Monthly meetings: of the Board be held on the 2nd Monday of each month during the current fiscal year 7:15 PM (from 7:45 PM)
- June meeting of the Board to be held on the Monday after village elections

Motion by: Trustee Frohlinger Seconded by Trustee Livreri All Ayes

RESOLUTION --Memberships

RESOLVED, that the following sums be hereby appropriated for the purposes set forth:

Building Inspectors Assoc. of Nassau County \$ 200
 – Building Inspector – V. Amoroso – Building Plans Examiner – S. Cherson

International Code Counsel	\$ 145
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LI Village Clerks Assn. & Treasurer	\$ 150
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NCVOA	\$1,050
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\$500 dues/\$550 annual assess.

Nassau County Bar Association	\$ 395
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Nassau County Magistrates Association	\$ 100
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\$50 –Village Court Justice; \$50 Associate Village Justice

NYS Conference of Mayors	\$1,087
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NYS Society of Mun. Finance Officers Treasurers	\$ 80
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\$40 Treasurer & \$40 Village Clerk

NYS Assn. of Magistrates Court Clerks	\$ 120
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\$60 each – Court Clerk & Asst)

NYS Magistrates Assoc.	\$ 110
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\$55 each

NYS Assoc. of City & Village Clerks	\$ 50
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NTS Assoc. of City & Village Clerks	\$ 55
TVASNAC	\$ 479

Motion by: Trustee Etrog Seconded by: Trustee Frohlinger All ayes

RESOLUTION - LI CLERKS & TREASURER'S ASSOCIATION

Village Clerk be authorized to attend the duly stated monthly meetings of the LI Clerks and Treasurer's Association as they may occur during the fiscal year 2024/25 with all necessary expenses to be Village charge.

Motion by: Trustee Livreri Seconded by: Trustee Frohlinger All aye

RESOLUTION --TO APPROVE ATTENDANCE AT SCHOOLS AND CONFERENCES

Mayor, each Member of the Board of Trustees, Village Clerk, Treasurer, Village Attorney, Village Justice, Acting Village Justice, and Clerk to the Justice be authorized with the approval of the Board of Trustees to attend various conferences and meetings to be held during the coming fiscal year and are to be reimbursed for actual and necessary expenses.

Motion by: Trustee Etrog Seconded by: Trustee Livreri All ayes

RESOLUTION - FALL MAILING TO RESIDENTS

Post Fall mailing on website and have copies available in the village office
– August 16, 2024

Motion by: Trustee Livreri Seconded by: Trustee Frohlinger All ayes

RESOLUTION - MILEAGE REIMBURSEMENT PERSONAL CAR

A fixed rate approved by the Government be the rate of reimbursement to officials and employees of the Village who use their personal automobiles while performing their duties on behalf of the Village or in attending conferences and meetings, as and when authorized by the Board of Trustees

Motion by: Trustee Etrog Seconded by: Trustee Frohlinger All ayes

RESOLUTION – Publish Legal Notice in the Nassau Herald – Advertisement
2024 Roadwork Improvement – Tioga Avenue from Ocean Boulevard to Park Street

RESOLVED, to publish the following legal notice in the Nassau Herald:
Sealed bids for the 2024 Road Improvement Program – Tioga Avenue from Ocean Boulevard to Park Street will be received at the Village Hall of the Incorporated Village of Atlantic Beach, 65 The Plaza, Atlantic Beach, New York until 10:30 AM (prevailing time) on Monday, August 5, 2024 at which time all bids received will be publicly opened and read aloud and awarded as soon thereafter as practical.

Complete specifications may be obtained at the Village Hall, 65 The Plaza, Atlantic Beach, New York during normal business hours 8:30 AM to 3:30 PM upon payment of \$50 nonrefundable deposit, check payable to the Inc. Village of Atlantic Beach.

The Inc. Village of Atlantic Beach reserves the right to waive any informalities in, or to accept or reject any or all bids or to award the contract to other than the lowest bidder, if it is deemed in the interest of said village.

Motion by: Trustee Etrog Seconded by: Trustee Livreri All ayes

APPROVAL OF BILLS

RESOLVED, that all bills be paid in the amount of \$104,323.54

Motion by: Trustee Livreri Seconded by: Trustee Etrog All ayes

GOOD AND WELFARE

Residents had various questions and concerns:

- Dutchess beach hazard – roadwork unsightly
- Dutchess beach end
- Broome and Bay Boulevard – water accumulates
- Pot holes on Bay Boulevard and Jefferson – Per Supt. of Public Works Amoroso patching will be done next week
- AB Code enforcement – need a way to contact
- Vehicles blocking sidewalks
- Gios parking in 30-minute area – Mayor Pappas will speak to valet parkers
- Chabad update
- Former Libbey property – Park and The Plaza – Mayor Pappas said he will make a committee to improve the area – install fence, etc.

DATE OF NEXT MEETING - August 12, 2024

ADJOURNMENT

At 9:00 PM Mayor Pappas made a motion to adjourn the regular meeting and to into executive session

Seconded by: Trustee Etrog - All Ayes

At 9:30 PM Mayor Pappas made a motion to adjourn the executive session and adjourn the regular meeting.

Seconded by: Trustee Etrog - All Ayes

Emily Siniscalchi

Emily Siniscalchi, Village Clerk

Nassau County



Police Department

BRUCE A. BLAKEMAN
COUNTY EXECUTIVE

1490 Franklin Avenue
Mineola, New York 11501
(516) 573-8800

PATRICK J. RYDER
COMMISSIONER

Fourth Precinct
1699 Broadway
Hewlett, New York 11557

July 1, 2024

Honorable Mayor and Board of Trustees
Incorporated Village of Atlantic Beach
65 The Plaza
Atlantic Beach, New York 11509

Dear Mayor Pappas:

Shown below is the Police Report for the month of June 2024:

AIDED CASES:
Total Aided: 14

BURGLARY RESIDENCE:
None

BURGLARY BUSINESS
None

ROBBERY
None

LARCENY AUTO
None

LARCENY (other than auto)
(2) Incidents

CRIMINAL MISCHIEF
(1) Incident

MOVERS: 67

PARKERS: 6

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent Boden".

Vincent Boden
Inspector
Commanding Officer
Fourth Precinct

JULY 8, 2024 ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF ATLANTIC BEACH

ATLANTIC BEACH RESCUE UNIT

During June the Atlantic Beach Rescue Unit responded to 35 aided cases – 19 in the Village, 9 mutual aid to Long Beach, 1 water rescue call and a house fire in Lawrence.

PARKS AND BEACHES COMMISSION

Four drownings occurred in Rockaway over the July 4th weekend all after hours when lifeguards went off duty. Please never swim when lifeguards are off duty. Village beaches are patrolled every day from 10:00 am to 6:00 pm through Labor Day weekend and several weekends following depending upon the weather. Please remember to adhere to the National Drowning Prevention Alliance Five Layers of Protection including swim competence, learn CPR, designate water watchers, wear a PFD while boating and kayaking and adhere to all home pool regulations.

Respectfully submitted
Nat Etrog
Commissioner ABFD
Chairman Parks and Beaches Commission

JULY 8, 2024

CHIEF LIFEGUARD – DAN MAJIKAS - REPORT

Good evening, I am Dan Majikas, Chief Lifeguard. We look forward to continuing a safe and enjoyable summer this season. We have a total crew of 30 lifeguards, with 24 returning veteran guards, supported by Assistant Chief, Trevor Radin, and we have added a rookie class of 6 new guards. With such a full crew we don't expect any beach closures as we have had the past two seasons. We look forward to continuing our Junior Lifeguards program in a partnership with the Ocean Club, educating our resident kids on ocean safety, learning preventative lifeguarding skills, and practicing with rescue equipment, hoping to bolster our crew for the future. As always the beaches will be protected from the hours of 10am-6pm 7 days a week, through Labor Day. As you are aware the same rules are in place with surfing designated in certain areas at a safe distance from bathers, fishing is permitted only on the jetties out of our swimming areas. Swimming areas will be marked with red and green flags, and other flags (yellow and purple) may be used to indicate hazardous conditions or marine life.

JULY 8, 2024

BEACH MANAGER -MICHAEL SORRENTINO - REPORT

Good evening,

My name is Michael Sorrentino, and I'm thrilled to be back for another summer as Beach Manager.

We had a fantastic start on Memorial Day weekend when our beaches opened for residents, and the following two weekends in June.

I'm pleased to report that at the start of our full time work week that our beaches are fully staffed. Our team includes 20 chair personnel and 15 beach attendants.

In these opening weeks, I'm happy to say that I have witnessed our chair personnel and beach attendants building positive relationships with residents and park commissioners. I look forward to another safe and enjoyable summer.

Thank you.

The Village Garden Report

July 8, 2024

We are reaching the midpoint of our garden season and thanks to our dedicated volunteers and garden supporters—things are flourishing

- Thus far, we've been able to make weekly donations of freshly harvested produce to the Long Beach and will continue to do that as the crops come in throughout the season
- In June, we hosted a successful Children's Lady bug release where many children from the neighborhood released helpful Ladybugs into the garden beds as a way of preventing harmful insects from damaging the crops.
- At our monthly volunteer garden-fresh cooking demonstration we enjoyed a brief presentation on a program called Teens for Food. This program grows thousands of pounds of food each year for use in the surrounding community and schools while teaching students valuable lessons in science, agriculture, food justice etc....
- This week our volunteers are getting a guided tour of the Atlantic Beach Water Reclamation District. What we are sending into our wastewater how it gets processed and disinfected
- I'll also be hanging a sign on the garden fence with a QR code that will take you to a link for a New York State Department of Environmental Conservation rewards program of up to \$500 for taking environmental initiatives in your home landscapes.

And Finally- I want to announce/promote The Village Garden's Annual Garlic & Shallot Festival next Wednesday, July 17th from 5:30 to 7:30 PM. We sell 4 types of organic garlic and two types of Shallots- all organically grown in our garden. We also have bespoke garden-made products like vinegars, teas, and more for sale. A gigantic and delicious tastings table with garden-fresh goodies to sample and musical entertainment for everyone to enjoy!

It's a huge fundraiser for the garden and more important than ever this year. We appreciate your support.

Atlantic Beach Cats Report May-June 2024

Atlantic Beach Cats ,Inc. became a 501C3 tax exempt organization in 2004. For those who have never heard about us, we are one of the first communities in the country to form a TNR (trap Neuter Return) program to humanely reduce the feral cat population in our village. We have been in newspapers and magazines, been on a Pet Smart commercial, answered calls from all over the country for advice on controlling the feral cat population, taught our neighboring community of Long Beach about TNR and helped pass a law in the Town of Hempstead that encourages neuter vs euthanizing cats.

Howard, the owner of the Sunny Atlantic Beach Club was there to give a helping hand when a group of volunteers showed up on a chilly morning to let us store our traps in his beach club. Brian Kortis, who worked under the NYC mayor's alliance, came to Atlantic Beach to teach us everything about TNR. Emily, our village clerk, was thrilled to have us start the TNR program because village residents would call the office almost daily to complain about issues with feral cats on their property. Emily doesn't have to deal with that anymore.

Since the start of the TNR program, we have neutered and cared for over 400 cats. Our feeding sites are declining in size due to this program. We have reduced the feral cat population in our village to about 10% of what it was when the program started.

Sadly, two of the feral cats that we have taken care of passed away this past month. They were almost 15 years old, showing that our program is the only proven way to humanely reduce the feral cat population.

So don't forget us. We rely on your donations to fund our work, which mostly consists of food and vet costs for the cats. We also receive an annual stipend from our village, for which we are very grateful.

Thank you for your support.

Beth H. Brenner
Linda Baessler

July 8, 2024

BUILDING AND PUBLIC WORKS REPORT July 8, 2024
Vincent Amoroso

PUBLIC WORKS

We've replaced small sections of boardwalk decking behind the Nautilus and continue to fasten loose boards in various locations along with the random replacement of decking boards as needed.

All of the Village beaches are being surf raked routinely as part of our seasonal maintenance and will continue.

Stop bars have been painted on Pacific Blvd and parts of Atlantic Blvd and will continue, parking areas at the beach ends will also be done after pavement patching has been completed.

We've started our seasonal street sweeping around the Village, the seasonal 10-5 parking restriction is in place so please remove your cars from the street so as not to impede the process. The weekly schedule is up on the village website.

Routine landscaping work throughout the village is being performed weekly in most areas.

We've hired a contractor to repair various roads in the village with asphalt, and this work will continue. We've recently repaired a section of the Jefferson Beach end, Montgomery Blvd and Hamilton Ave. We are evaluating other locations to replace with concrete and will be undertaking that work in the coming months.

BUILDING DEPT.

- Dumpsters- 2
- Non-Structural-12
- Structural- 10
- Plumbing-7
- POD's -1

TREASURER'S REPORT FOR THE MONTH ENDING JUNE 30, 2024

CHASE-REGULAR CHECKING ACCOUNT	\$2,115,333.44
CHASE-PAYROLL ACCOUNT	\$ 40,905.95
CHASE-INVESTOR'S CHOICE BZA ESCROW	\$ 43,731.95
CHASE-CAPITAL ACCOUNT CHECKING ACCOUNT	<u>\$ 252,435.50</u>
TOTAL	<u>\$ 2,452,406.84</u>
CERTIFICATES OF DEPOSIT	<u>\$ 0.00</u>
TOTAL ON HAND	<u>\$ 2,452,406.84</u>

CAPITAL CHECKING	\$252,435.50
BZAESCROW	<u>43,731.95</u>
SUB-TOTAL	296,167.45
GENERAL FUND	<u>2,156,239.39</u>

TOTAL CASH AVAILABLE \$2,452,406.84

CAPITAL CHECKING ANALYSIS

06.01.2024 BALANCE	\$252,269.68
INTEREST FOR PERIOD	165.82
CHECKS WRITTEN	<u>0.00</u>
06.30.2024 BALANCE	<u>\$252,435.50</u>

BZA ESCROW ANALYSIS

06.01.2024BALANCE	\$39,190.33
DEPOSITS	5,000.00
CHECKS WRITTEN	-486.21
INTEREST FOR PERIOD	<u>27.83</u>
06.30.2024 BALANCE	<u>\$43,731.95</u>

Board of Trustees meeting on Monday, July 8th 2024

G

NG...

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21

\$ 91,965.66

12,357.88

\$ 104,323.54

Incorporated Village of Atlantic Beach
Unposted General Ledger Transactions

Bills to be approved and paid at Monday, July 8, 2024 Board of Trustees meeting:

Document No.	Name	Effective Date	Department		Amount
			Code	GL Code	
1060150	T&M Auto Parts	7/8/2024	7140	64470	179.98
1558	Final Elements Studio, LLC	7/8/2024	1010	64102	233.66
170176A	Marine Rescue Products, Inc	7/8/2024	7140	62600	1,210.00
24-7762	Oceanside Iron & Steel Supply	7/8/2024	5110	64470	200.00
52224	Fellowman Home Improvements, Inc.	7/8/2024	7140	64121	1,365.00
536978	National Maintenance Supplies	7/8/2024	7140	64111	201.88
57537	Cimato & Sons Inc.	7/8/2024	5110	64470	180.00
587828040	De Lage Landen Financial Services	7/8/2024	1010	64101	358.00
9343	All American Van Lines	7/8/2024	1450	64410	850.00
CH232698	Malvese Equipment Co.	7/8/2024	5110	64470	261.45
July 2024 A TD	TD Card Services	7/8/2024	1010	64101	69.08
July 2024 A TD	TD Card Services	7/8/2024	1410	62100	92.75
July 2024 A TD	TD Card Services	7/8/2024	1620	64610	931.50
July 2024 A TD	TD Card Services	7/8/2024	3120	64100	541.85
July 2024 A TD	TD Card Services	7/8/2024	5110	64100	<u>105.70</u>
	Total TD Card Services				1,740.88
July 2024 A WB	Winters Bros.	7/8/2024	8160	64450	21,833.33
July 2024 A WB	Winters Bros.	7/8/2024	8160	64461	<u>1,806.35</u>
	Total Winter Bros.				23,639.68
July 2024 Aboff's	Aboff's, Inc.	7/8/2024	7140	64140	1,919.30
July 2024 Atlaz	Atlaz International	7/8/2024	1410	64470	389.82
July 2024 BelMar	Bel-Mar Oil Co.	7/8/2024	7140	64160	2,277.17
July 2024 CM	Centre Millwork	7/8/2024	5110	64100	461.63
July 2024 CM	Centre Millwork	7/8/2024	7140	64123	<u>4,921.03</u>
	Total Centre Millwork				5,382.66
July 2024 DC	Denise Carroll	7/8/2024	1110	64440	100.00
July 2024 LS	Lawrence Supply, Inc.	7/8/2024	7140	64140	212.17
July 2024 MHB	Moreland Hose & Belting Corp.	7/8/2024	7140	64470	739.12
July 2024 MVS	MV Sport	7/8/2024	8510	64401	4,516.87
July 2024 PSEG	PSEG Long Island	7/8/2024	1620	64240	1,082.66
July 2024 PSEG	PSEG Long Island	7/8/2024	5182	64240	<u>678.11</u>
	Total PSEG LI				1,760.77
July 2024 RC	Richner Communications, Inc.	7/8/2024		13000	606.20
July 2024 RC	Richner Communications, Inc.	7/8/2024	1620	64400	<u>210.00</u>
	Total Richner Comm. Inc.				816.20
July 2024 TD	TD Card Services	7/8/2024	3620	64800	21.71
July 2024 TKR	Top Key Court Reporting, Inc.	7/8/2024		20000	650.00
July 2024 TVASNAC	Town of Hempstead	7/8/2024	8520	64402	479.00
July 2024 WB	Winters Bros Waste Systems of Lo	7/8/2024	8160	64460	10,782.53
R-24842	United States Bronze	7/8/2024	1010	64600	<u>117.00</u>
Report Total					<u>60,584.85</u>

Incorporated Village of Atlantic Beach
Check/Voucher Register - check register

Bills paid - to be approved

Check Number	Vendor Name	Effective Date	Check Amount
9435	Atlantic Beach Cats	6/18/2024	5,000.00
9436	Inter County Exterminators	6/18/2024	158.00
9437	Lowe's	6/18/2024	104.84
9438	Nassau County Board of Elections	6/18/2024	1,400.00
9439	Nassau County Magistrates Assoc., Inc.	6/18/2024	190.00
9440	National Grid	6/18/2024	260.61
9441	National Maintenance Supplies	6/18/2024	1,732.13
9442	NYS Employees' Health Insurance Pending Account	6/18/2024	17,329.57
9443	Optimum	6/18/2024	654.47
9444	Phoenix Graphics, Inc.	6/18/2024	575.04
9445	Abigail P. Leib	6/26/2024	150.00
9446	Ann M. Mentink	6/26/2024	150.00
9447	Edmund McQuade	6/26/2024	125.00
9448	Principal Life Insurance Co.	6/26/2024	1,420.54
9449	Ready Refresh by Nestle	6/26/2024	101.22
9450	Steven Garfinkle	6/26/2024	200.00
9451	Verizon Wireless	6/26/2024	186.79
Report Total			29,738.21

Investor Choice: Bills to be approved:

2091	Christine Kraus	7/8/2024	226.68
2092	Sunny Atlantic Beach Club	7/8/2024	662.77
2093	David Turkel & Sara Shafram	7/8/2024	242.55
2094	1764 Bay Blvd LLC	7/8/2024	264.65
2095	David & Caroline Klatt	7/8/2024	245.95
Report Total			1,642.60

Total - to be approved and paid	60,584.85
Total - to be approved	31,380.81
Report Total	91,965.66

PROCUREMENT POLICY FOR THE VILLAGE OF ATLANTIC BEACH

WHEREAS, Section 104-b of the General Municipal law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Board of Trustees has examined the Village's policies and procedures for such procurement and has determined appropriate procedures to comply with this new legislation.

NOW THEREFORE BE IT

RESOLVED, that the VILLAGE OF ATLANTIC BEACH does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE VILLAGE OF ATLANTIC BEACH

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a single fiscal year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and Public Works contracts under \$35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchased under State and County contracts; and surplus and second-hand purchase from another governmental entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. The documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts over \$20,000 and public works contracts over \$35,000; goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Finance Law; goods purchased from correctional institutions pursuant to Section 186 of the Correction Law; purchases under State contracts pursuant to Section 104 of the General Municipal Law; purchases under County contracts pursuant to Section 103(3) of the General Municipal Law; or purchases pursuant to subdivision 6 of this policy.
3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

<u>Estimated amount of Purchase Contract</u>	<u>Method</u>
\$1,000 - \$2,999	2 verbal quotations
\$3,000 - \$20,000	3 written/fax/email quotations or written request for proposals

<u>Estimated amount of Public Works Contract</u>	<u>Method</u>
\$1,000 - \$6,000	2 verbal quotations
\$6,001 - \$35,000	3 written/fax/email quotations or written request for proposals

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to procurement.

4. Documentation is required of each action taken in connection with each procurement.
5. Documentation and an explanation is required whenever a contract is awarded other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under any circumstances.
6. Pursuant to General Municipal Law Section 104-b(2)(f), the Village's Procurement Policy may contain circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the Village of Atlantic Beach to solicit quotations or document the basis for not accepting the lowest bid.
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- a. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits this category, the Board of Trustees shall take into consideration the following guidelines:

- (a) whether the services are subject to State licensing or testing requirements;
- (b) whether substantial formal education or training is a necessary prerequisite to the performance of the services;
- (c) whether the services require a personal relationship between the individual and municipal officials.

Professional or technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; services of a certified public accountant, printing services involving extensive writing, editing or art work; programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software.

- b. Emergency purchases pursuant to Section 103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude alternate proposals if time permits.
 - c. Purchases of surplus and second-hand goods from any source. If alternate proposals are required, the Village of Atlantic Beach is precluded from purchasing surplus and second hand good at auction or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.
 - d. Goods or services under \$1,000. The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.
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7. The individuals responsible for purchasing are as follows:
Supt. Of Public Works/Building Inspector: Vincent Amoroso
Village Clerk: Emily Siniscalchi
Court Clerk: Mary Quinn
8. RESOLVED, that this resolution shall go into effect July 8, 2024 and will be reviewed annually

Motion by: Trustee Livreri
Seconded by: Trustee Frohlinger

Trustee Livreri

Seconded by: Trustee Frohlinger

Trustee Frohlinger

Ayes: Mayor George J. Pappas
Trustees Nathan Etrog
Anthony Livreri
Barry M. Frohlinger

Mayor George J. Pappas

Trustees Nathan Etrog

Anthony Livreri

Barry M. Frohlinger

Noes: None

None